



A UW Medicine Community Health Partner™

Volunteer Services

**3730 Plaza Way
Kennewick, WA 99338
(509) 221-7771**

Dear Volunteer,

Thank you for your interest in joining our volunteer staff at Trios Health. Our organization has a rich history of volunteerism, dating back to the very beginning of our hospital. Our doors opened in 1952 as Kennewick General Hospital as a massive community fundraising effort by volunteers holding bake sales, car washes and soliciting donations. Much of the food served to patients in the early years was grown, canned and donated by the people of Kennewick. You can take pride in knowing you too can make a difference to our patients, their families and our staff members.

As a volunteer, you are a critical member of the Trios team. The service you give contributes to the welfare of our patients and helps the hospital function. Volunteering adds the special, extra touches.

In this application packet, you will find:

- A volunteer application
- Washington State Patrol Request for Criminal History Information
- Emergency Data Information
- Health History Questionnaire

In order to process your application, the entire packet must be completed and submitted. Your references may return their forms separately if that is more convenient for you.

Please mail your completed application packet to Trios Health Volunteer Services, 3730 Plaza Way, Kennewick, WA 99338. After your packet is received, you will be contacted to schedule an interview.

Thank you for considering sharing the gift of your time with Trios Health and our community. We look forward to meeting you!



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For office use only

Date received: _____

VOLUNTEER APPLICATION

Date: _____

Last name First name Middle initial Nick name

Date of birth _____ Jacket size _____
Month Day Year

Address (Apt #, if applicable) City State Zip code

Email address _____

Home phone _____ Cell phone _____

Volunteer experience _____

Hobbies & personal interests _____

Why are you interested in volunteering at Trios Health? _____

EMERGENCY CONTACT INFO

#1 Contact name _____ **Relationship** _____

Home phone _____ Cell phone _____ Work phone _____

#2 Contact name _____ **Relationship** _____

Home phone _____ Cell phone _____ Work phone _____

TWO REFERENCES

Name _____ Name _____
Address _____ Address _____
City/State/Zip _____ City/State/Zip _____
Phone # _____ Phone # _____

SERVICE AREAS

Please circle your areas of interest for volunteering. A brief description is available below for each service area.

Gift shop cashier Information desk Surgery wait desk Piano Pet Therapy

VOLUNTEER SERVICE AREA DESCRIPTIONS

Gift shop cashier	Gift shop volunteers are responsible for opening and closing the gift shop (depending on their shift), managing transactions at the cash register, assisting customers, pricing inventory as needed, putting out inventory as needed, maintaining the cleanliness of the gift shop, and reconciling the cash register at the beginning and end of each shift.
Information desk	Information desk volunteers will work at either the main hospital lobby desk or the Southridge Care Center front desk. Volunteers in this position are responsible for greeting patients and visitors with a positive demeanor, helping to direct patients and visitors around our facilities, answer questions from patients and visitors, and monitoring the wheelchair supply at the entrances.
Surgery wait desk	Volunteers at the surgery wait desk help to keep the surgery and ambulatory care areas running smoothly. After patients check-in for their procedure, volunteers will greet them and tell them where they can wait for their procedure. Volunteers will also help take patients back for their procedures and help keep family members and/or care partners updated on the patient's progress. When a patient's procedure is finished, volunteers help to escort family members and/or care partners to the patient. These volunteers are provided a cell phone to use during their volunteer shift and coordinate closely with the ambulatory care and surgery units.
Piano	Volunteer pianists are authorized users of the Trios Health piano in the main lobby of the Southridge hospital. The pianists play calming, uplifting, and beautiful music that can be heard throughout the halls of the hospitals. Volunteers are responsible for providing their own playbook and must play appropriate music.

AVAILABILITY

Please list your availability to volunteer.

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Sunday _____

OFFICE USE ONLY

	Application		Accept
	References		Deny (list reason below)
	WSP background check		
	Database & contacts		
	Interview data and times		Service area placement
	Trios Health orientation scheduled		
	First day of training date		

Once complete, please mail your application to:

Trios Health Volunteer Services
3730 Plaza Way
Kennewick, WA 99338



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VOLUNTEER RECORD OF EMERGENCY DATA

Please print

Name:		Date:
Home address:		
City:	State:	Zip code:

IN CASE OF EMERGENCY, PLEASE NOTIFY ONE OF THE FOLLOWING PERSONS

Primary Contact		
First and last name:		Relationship:
Address:		Phone:
City:	State:	Zip code:
Employer:		Work phone:

Secondary Contact		
First and last name:		Relationship:
Address:		Phone:
City:	State:	Zip code:
Employer:		Work phone:

Physician:		Phone:
City:	State:	Zip code: